

"Another World Is Possible!"

Report of the WSF Nairobi 2007 OC meeting Nairobi, Kenya (April 22-23, 2006) (FIRST DRAFT- UNEDITED)

SUMMARY

Introduction

1. List of members and observer organizations that were present at the Inaugural WSF Nairobi 2007 Organizing Committee meeting

2. April 22, morning

- A. Welcoming statement by **Wahu Kaara**
- B. House Keeping
- C. Overview of the WSF by **Oduor Ong'wen**
- D. Reports from Uganda, Tanzania, Kenya as well as CARITAS/Ecumenical Platform

3. April 22, morning afternoon

- A. Plenary Discussions on reports
- B. Meetings of the Commissions
- C. Reception with **Mr. Machuka** (Kenyan ministry of planning and national development)

4. April 23rd, morning and afternoon

- A. Report backs from the various commissions
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Introduction

This is a report on the inaugural WSF Nairobi 2007 Organizing Committee held at the Sportsview Hotel in Kasarani, Nairobi Kenya on April 22nd and 23rd, 2006. 80 people-drawn from Kenya, Uganda, Tanzania, Zimbabwe and Ethiopia attended the two day gathering. The 7 Commissions of the WSF Nairobi 2007 Organizing Committee also met for the first time.

1. List of members and observer organizations that were present at the inaugural WSF Nairobi 2007 Organizing Committee meeting are at the end of this report

Check **Annex 01** of this report.

2. April 22, 2006: morning and afternoon

Chairpersons:

Edward Oyugi, Warren Nyamugasira (morning)
Salma Maoulidi (afternoon)

Agenda:

- A. Welcoming Statement
- B. Approval of agenda
- C. House-Keeping
- D. Self-Introductions
- E. Overview of the WSF (origin, history, vision, principles, nature)
- BREAK
- F. Reports:
 - Uganda
 - Tanzania
 - Ethiopia
 - Somalia
 - Kenya
 - CARITAS/Ecumenical Platform
- Plenary on country reports
- LUNCH
- G. Plenary Discussion of the Kenya Report (preparations, challenges, fund-raising, logistics etc)
- BREAK
- F. Small group discussions: Using the Master Action Plan (commissions break out to develop their plans and activities)

A. Welcoming Statement, Housekeeping, Self-Introductions, Approval of Agenda:

The Kenya Social Forum welcomed the delegates to the meeting by reminding them of the goals and aspirations of the WSF process, underscoring the optimism and determination of people from the Eastern African region to make WSF 2007 a resounding success. An employee of the hotel walked participants through the basic logistical details of the establishment and assured all of their security. The agenda was approved after a couple of items were moved around in terms of timing.

B. Overview of the WSF (origin, history, vision, principles, nature)

The Kenya Social Forum did a comprehensive presentation on the origin, history, vision, principles and nature of the WSF and its attendant process. He traced the background, circumstances and struggles that culminated in Nairobi being chosen to host the 2007 edition of the World Social Forum.

C. Reports from Uganda, Tanzania, Kenya Social Forums and CARITAS/Ecumenical Platform:

Somalia was not represented and therefore there was no report from that country's Social Forum. **Ethiopia** sent two representatives to the meeting but they reported that they had not been briefed by their colleagues and compatriots across the border. The reports from the **Uganda Social Forum** and the **Tanzania Social Forum** can be found in **Annex 3 and 4**. The **Kenya Social Forum** reported on its activities to date which included securing the venue, getting the Kenyan government and the **Nairobi City Council** on board; setting up a website; doing an extensive hotel survey; carrying out extensive social mobilization; securing some funding; taking the lead in setting up the structures of the Secretariat and mooted some of the suggested structures of the WSF Nairobi 2007 process; working closely with the **African Social Forum** council and the **International Council of the WSF**; solidifying ties with her Eastern African co-hosts for WSF 2007; negotiating with airlines and other service providers etc. **The CARITAS/Ecumenical Platform** emphasized the long history of involvement of the faith communities in the WSF process; the setting up of the joint platform to work in tandem with the WSF 2007 Secretariat in mobilizing their constituents to participate fully in the WSF gathering next year; plans to organize caravans to Nairobi and ideas on joint resource mobilization.

D. Plenary on country reports:

There was robust and frank exchanges on the various country reports as well as CARITAS/Ecumenical Platform presentation. Several speakers from the floor underlined the need for the faith based WSF initiative not to take on a parallel character.

E. Plenary Discussion of the Kenya Report (preparations, challenges, fund-raising, logistics etc):

The Kenya report elicited lots of comments, healthy debate and sometimes very heated controversy. Overall, delegates were impressed by the amount of work done by the Kenyan team while calling for more inclusivity within Kenya and across the region in order to ensure that WSF 2007 was a collective triumph for Africa.

F. Inaugural Sessions of the WSF Nairobi 2007 Commissions:

The 7 Commissions (**Social Mobilization, Programme and Content, Youth, Media and Publicity, Resource Mobilization, Culture, Media & Publicity**) met separately outdoors to set their terms of reference and map out their activity plans. Their respective reports can be found in **Annexes 5, 6, 7, 8, 9, 10, 11, and 12**.

G. Reception with Hon. Mr. Machuka as chief guest:

The first day wrapped up with a very successful informal reception graced with the presence of a senior representative from the Kenyan ministry of planning and national development. **Mr. Machuka**, in his remarks, lauded the efforts of the Organizing Committee and pledged that the Kenya government will remain committed to the process leading up to the hosting of the WSF event. He urged the OC to contact his office directly to explore further how the two sides could collaborate on matters of security, immigration and other logistical details.

<p>3. April 23, morning and afternoon Chairperson: <i>Njoki Njoroge Njehu</i></p>
<p>Agenda:</p>
<p>Plenary on Commission Reports</p>
<p>LUNCH</p>
<p>Report on the Budget*</p>
<p>Report from Content and Programme Commission* Evaluation</p>
<p>Closing Remarks (* <i>These agenda items were later on modified</i>)</p>
<p>MEETING ADJOURNED/KWAHERI</p>

A. Report and Discussion on Commission Reports

As indicated above, the reports from the various commissions are appended in the annexes. Many of the reports took very long to present forcing the sessions to stretch well into the afternoon. The above agenda was modified to reflect the fact that the WSF budget would be incorporated in the report of the Resource Mobilization Commission and that the Content and Programme Commission did not require a separate slot for its presentation. The Commission reports which provoked the most debates were those of the Resource Mobilization, Programme and Content, Culture, Youth and Social Mobilization. Many of the comments were clustered around clarifications on details as well as some of the principles underpinning the work of the Commissions. The rapporteur for the Social Mobilization Commission pointed out that he had inadvertently lost his notes in a taxi and therefore reconstructed his report from memory. During the discussion on the Culture Commission report it was emphasized that while it was laudable to bring out the African attributes of the WSF event, it must be remembered that it was a world event and must therefore also talk about working class and anti-imperialist struggles as well as underscoring that there is a vibrant urban culture all over the African continent itself. After the Resource Mobilization Commission's report the suggested WSF 2007 Budget was adopted with certain caveats. There ensued prolonged exchanges on a range of topics ranging from the relationship between the WSF Nairobi 2007 Organizing Committee and the African Social Forum; the role of SODNET as the focal point where the Secretariat was based; the question of registration fees for participants and events; the role of the other countries in the co-hosting process apart from Kenya etc. It was resolved that the cost of registration would be further clarified by the Commission but would most likely still hover around \$5 (or 5 Euros) for people from Africa, \$ 10 for people from other Southern regions; \$20 for people from Europe, North America, Australia, Japan and other "Northern" countries. Registration for events would be pegged on the number of projected participants. Institutions would pay the equivalent of 5 attendees from the respective regions with each additional participant being charged the per capita fee applicable for that region. A **Memorandum of Understanding** had been drawn up and was about to be signed between SODNET (on behalf of the WSF Nairobi 2007 Organizing Committee) and the ENDA (on behalf of the African Social Forum Secretariat) because these two organizations were ultimately going to be

legally and finally liable for activities, finances etc related to the WSF 2007 process. After the Programme and Content Commission report some of the matters arising included the question of translation which was discussed in all its variegated complexity- including the observation that the Babels experiment had not really worked during the March IC meetings held in Nairobi and that there were other proposals on the table.

Annex 01: List of Participants at WSF Nairobi 2007 Organizing Committee Meeting:

First Name	Last Name	Organization
1 James	Maina	Hema la Katiba
2 Humphrey	Kisioh	Consultant
3 Onyango	Oloo	KSF
4 Patrick	Ochieng'	Ujamaa Center
5 Boaz	Waruku	CRECO/Shelter Forum
6 Oduor	Ong'wen	SEATINI-Kenya
7 Shila	Wambui	New Ambitions CBO, Malindi
8 James	Maina Mugo	Futa Magendo Action Network -Nyeri
9 Nicholas	Otieno	CARITAS/AACC Ecumenical Platform
10 Christine	Butegwa	FEMNET
11 Alfred	Mulli	KIDA
12 John	Stewart	NOVASC (Zimbabwe)
13 P.K.	Thumbi	NCEC
14 Albert	Wandago	ALWAN
15 Ibrahim	Hassan	Huruma Social Forum
16 Githinji	Karuri	Huruma Social Forum
17 Alex	Ruhunda	KRC
18 Rev. Canon Grace	Kaiso	AACC Ecumenical Platform
19 Walter	Mwania	Kenya Youth Movement
20 Bonny	Juma	Kenya Youth Movement
21 Esther	Nzioki	CARITAS
22 Kiama	Kaara	KENDREN
23 Otieno	Ombok	Chemi Chemi ya Ukweli
24 Chege	Kibigo	ACLI, Kenya
25 Luca	Piazzì	ACLI, Italy/Kenya

26	Maggie	Kamau	ICRI
27	Catherine	Gatundu	Kenya Land Alliance
28	Zuwena	Kuliza	Sahiba Sisters Foundation, Tanzania
29	Khadija Mohammed	Hija	Sahiba Sisters Foundation, Tanzania
30	Rebecca	Tanui	BEACON
31	Issa	Supuko	Yiaku People's Organization
32	Wassie	Azashe	CORDAID (Ethiopia Social Forum)
33	Yoref	Ghiwot	CORDAID (Ethiopia Social Forum)
34	Warren	Nyamugasi ra	Uganda NGO Forum
35	Delphine	Mugisha	DENIVA, Uganda
36	Salma	Maoulidi	Sahiba Sisters Foundation
37	Lawrence	Ole Mbelati	MPIDO
38	Ayoma	Matunga	SODNET
39	Jennifer	Koinante	Yiaku People's Organization
40	Elijah	Odhiambo	Hakjamii
41	Ng'ang'a	Thiong'o	Release Political Prisoners
42	Papias Musa	Gitahi	Media Consulta
43	Roselyn	Musa	FEMNET
44	Andiwo	Obondoh	ANCEFA/GCE
45	Peter	Kiama	Kenya Human Rights Commission
46	Zahid	Rajan	Awaaz Magazine
47	Steve	Ouma	Kenya Human Rights Commission
48	Wahu	Kaara	KENDREN/KSF
49	Julius	Okara	KEPSA/KSF
50	Awori	Achoka	Sayari Think Tank
51	Odd	Evjen	Norwegian Church Aid
52	Njuki	Githethwa	KENDREN/Africa Jubilee South
53	Ouma	Osera	KASTA
54	Ochieng'	Alphonce	KASTA

55	Hubbie	Hussein Al-Haji	Womankind Kenya
56	Sophia	Abdi Noor	Womankind Kenya
57	Alvin	Mosioma	SEATINI-Kenya
58	Davinder	Lamba	Mazingira Institute/HIC
59	Joseph	Obiero Pamba	Kenya Socialist Workers' Movement
60	Kevin	Kariuki	University of Nairobi (Student)
61	William	Cesar	
62	Joseph Arthur	Ong'injo	Shantit Youth Group
63	Njoki	Njoroge Njehu	Daughters of Mumbi/Solidarity Africa Resource Center
64	Dr.Michael	Chelogy	Ufadhili Trust
65	Phylis	Nduva	Futa Magendo Social Watch Makueni
66	Edward	Oyugi	SODNET
67	Robert	Soi	WIDA
68	Gacheke	Gachih	Bung'e la Mwananchi
69	Salim	Daudi Ngaanga	Hema la Katiba
70	Kiptoo	Kipkorir	Bung'e la Mwananchi
71	Philo	Ikonya	
72	Jacqueline	Mugisha	EACOR
73	Pamela	Kola	FEMNET
74	Irene	Mbito	
75	Nancy	Bargoge	Woman Aid Kenya
76	Paul	Owino	Pride Mathare
77	Elijah	Otieno	Pride Mathare
78	Stephen	Musau	Release Political Prisoners
79	Rose	Wanjiru	Action Aid Kenya
80	Eve	Odette	Oxfam GB

Annex 02: AGENDA OF INAUGURAL WSF NAIROBI 2007 ORGANIZING COMMITTEE

DATES: Saturday, April 22, 2006 and Sunday, April 23, 2006

VENUE: Sportsview Hotel, Kasarani, Nairobi

DATE	TIME	ITEM	FACILITATOR	CHAIR
Saturday, April 22, 2006	9:00	Welcoming Statement	Wahu Kaara/Oduor Ong'wen	Prof. Edward Oyugi
"	9:15	Approval of agenda House-Keeping	Onyango Oloo	Prof. Edward Oyugi
"	9:30	Self-Introductions	Prof. Edward Oyugi	Prof. Edward Oyugi
"	10:00	Overview of the WSF(origin, history, vision, principles, nature)	Oduor Ong'wen/Onyango Oloo	Prof. Edward Oyugi
"	10:30	BREAK		
"	11:00	Reports: -Kenya -Uganda -Tanzania -Ethiopia -Somalia		Warren Nyamugasira
"	12:00	Plenary	All	Warren Nyamugasira
"	1:00	LUNCH		
"	2:00	Plenary Discussion of the Kenya Report(preparations, challenges, fund-raising, logistics etc)	Oloo-brief recap of report before opening it up for plenary discussion	Salma Maoulidi
"	3:30	BREAK		
"		Small group		Salma

		discussions:Using the Master Action Plan (commissions break out to develop their plans and activities) Output: Commission Work Plans		Maoulidi
"	6:00	Reception	Guest of Honour: rep from Ministry of Planning and National Development	Salma Maoulidi
Sunday, April 23, 2006	9:00	Reports Commissions	from	M. Jama
"	10:00	BREAK		
"	10:30	Plenary on Commission Reports		M. Jama
"	12:00	LUNCH		
"	12:30	Report on the Budget	Oduor Ong'wen	Ethiopian rep
"	4:00	Report from Content and Programme Commission	Prof. Edward Oyugi	Ethiopian rep
"	5:00	Closing Remarks	Wahu Kaara	Ethiopian rep
"	5:30	MEETING ADJOURNED/KWAHERI		

Annex 03: Report from the Uganda Social Forum:

REPORT OF THE UGANDA SOCIAL FORUM

Retreat

Members of the Uganda Social Forum held a retreat attended by 37 participants who have been involved in the Social Forum process and a few who were engaging for the first time. Participants came from Kampala and different parts of the country covering all regions as well as the Lake Victoria Islands.

Purpose

- The purpose of the retreat was:
- To continue deepening the understanding and appreciation of the philosophy and thinking around the Social Forum.
- Developing a road map towards the 2007 World Social Forum in Nairobi.
- Discussing of the next edition of the Uganda Social Forum (USF)
- Bonding of the key actors in the USF
- Kick start the planning on the next edition of the USF

Outcomes of the retreat

1. A vision for Uganda's participation in the 2007 WSF was developed as: "**Social Movements in Uganda contributing towards peace and equity**"
2. As a strategy for mass mobilization around the idea of a caravan for peace and equity. It was agreed that this should be intended to include Social Movements in Burundi, Rwanda, Eastern DRC and Southern Sudan.

Detailed planning will address coordination, logistical and political issues necessary to make the process run smoothly.

3. We completed the list of Uganda's representatives to the Eastern Africa World Social Forum Organizing Committee. Uganda will be represented by:

- **Prof Jassy Kwesiga** - **John Segujja and Moses Turyaramya (Farmers)**
- **Alex Ruhunda** - **Ogwang Patrick Obura (Youth)**
- **Elizabeth Eilor** - **Christine Ntuuro (Basic Needs)**
- **Warren Nyamugasira** - **Hellen Grace Asamo (Disabled)**
- **Baingana (Trade Unions)**

The first four names are substantive and the last alternates.

4. A Resource Mobilisation strategy was discussed with emphasis on
 - Self-financing by individuals and groups
 - Linking with Allies in the donor community

5. Identifying a list of corporations from whom no sponsorship shall be sought. These include:
 - Tobacco companies
 - Alcohol companies
 - MTN (Due to its improper labour laws)
 - Sugar companies (Basing on environment concerns)

A fuller and more comprehensive list will be further developed by the fundraising sub committee.

6. The following areas that need funding were identified:
 - Supporting the Uganda Social Forum process and its secretariat
 - Support for Uganda's participation in the 2007 WSF
 - Contribution to the core costs of the Nairobi expenses

Annex 04: Report from Tanzania Social Forum:

Still forthcoming by the time this document was compiled.

Annex 05: Report from Programme and Content Commission:

Report of meeting of Content Programme and Methodology Commission held on 22 April 2006

The meeting was attended by nine participants whose names and emails are found as annex 2 below.

The meeting was facilitated by Professor Edward Oyugi.

The context of the discussion was set by the outline of the two documents discussed and endorsed by the International Council at its meeting in March 2006 in Nairobi: the framework document submitted by the Council of the African Social Forum, and the methodology proposals from the Brazil Committee. In summary, these two documents led to the situating of the thematic procedure for the 2007 World Social Forum within the context of the struggles being waged and the alternatives being constructed – within the context of opposing neo-liberalism, militarism and imperialism. The thematic content will be constructed on the basis of an extensive and deep consultation and mapping process, identifying and making or strengthening contacts with and between groups and organizations involved in carrying out struggles and constructing alternatives; with particular emphasis to reach out beyond the 'web' and 'email' connected circles. The questionnaire for the consultation is being prepared by a working group of the International Council of the World Social Forum, which started work on this in late March.

It was suggested that the overall theme for the WSF 2007 should be:

Another world is possible: peoples struggles and peoples alternatives

Discussion focused on the need to establish and energise the networks that would be required to make the questionnaire and consultation reach beyond the normal spread of email and the web (though this is needed and must be built on the existing data base held by the WSF IC facilitation secretariat. Networks of womens, youth, peasant, religious, labour, human rights and other sectors were mentioned – though there needs to be a systematic establishment of communication and feedback. Key in establishing this will be the networks of Social Forum organizing committees, worldwide. The exercise will only reach new possible groups if there is commitment of person time for the applying and the feeding back of questionnaire material. Likewise there will need to be a concerted media presentation of the WSF process, in ways perhaps it has not yet been done, to create a climate or reference environment to encourage involvement (use of radio networks eg ADMARC).

The timetable below indicates other key objectives and required timing for the process of moving from the identifying of struggles and the alternatives, to the mapping and the decision of themes and sectors, to the aggregation and clustering (voluntary and facilitated) to encourage opportunities for joint planning for action, to the finalization of the programme, and its location in spaces and venues, and its visibility on the web and in print, in appropriate languages at relevant times.

It was agreed that the majority of events will be self-organised but with facilitation to encourage aggregation for the creating of joint events. It was also agreed that a number of events, no more than 5% of spaces and times, will be for centrally organized events ie organized by the WSF 2007 Organising Committee.

In addition it was noted that the programming of the Youth Forum and the cultural programme for the WSF as a whole will have to be closely integrated into the overall processes of planning the programme, including in the consultation, mapping and final programme development, and the development of `memory processes including the Proposals wall.

The Commission will next meet during the planned methodology and strategy workshop for the Content Programme Commission, scheduled for 19-20 May (funding permitting.) This workshop is intended to be regional – at least two from each of the East African countries participating in the WSF 2007 OC. The workshop is also to include a number of members of key other commissions.

J Stewart
28 April 2006

Annex 1: Main timeline/ time constraints

Date	Objective	Activities	Agency	Coordination
Late April	Finalise Consultation Q-aire	Review draft and decide final text; find or write background docs to circulate eg Charter	IC force, CP Comm	
Early May	Design consultation exercise	Identify networks and organs to carry the exercise to and from the	IC Force, CP Comm	With Social mobilization Comm

			grassroots orgs , contact and motivate them for this exercise; Do Translations - or decentralized process?		
15 May	Web site up (English)			Staff/ solidarity	Logistics
May June	Circulation and collection/collation of inputs			The networks of organizers of SFs etc	
Late May	Training of OC members about WSF principles, Content, program, methodology	Workshop 19-20 May Nairobi for Content and Programme Comm and some members of Social Mobilization, Media Comm, Youth Comm and Logistics Comm		Secretariat	All Commissions With and Brazil India org Committees?
1 June	Website (Swahili) up			Staff/ solidarity	Logistics
15 June	Website (French) up				

From July	1	Mapping of current struggles and alternatives		Mapping work by Kenya based OC members with help from IC Working group Review workshop late July?	Needs full time staff for programme – at least one subs one plus one support	
By July	early	Website up Arabic Spanish Portuguese				
August		Identification and approval/ public expression of thematic axes and clusters for WSF 2007			Decision at WSF 2007 OC meet 25 August	
1 Sept		(?Second) Call for activity/event proposals for WSF 2007			Staff New staff with volunteers	
From Sept	1	Organisation of centrally hosted events Including Opening and closing events, Youth Camp events, Cultural events				
From Oct to Nov	1 30	Aggregation, facilitating caucus process				

	Registering of events – provisional			
November	Programming of spaces, venues			
November	Registration of participants			
By 30 Nov	Registration of events – final			
By 10 December	First draft programme			
By 10 Jan	Final programme to printers			

Annex 2: Participants of Commission meeting

Name	Organisation	Email	Other contact
Lawrence Mbelati	Mpido	mpido@mpido.org	
Rebecca Tanui	BEACON	beacon@bidii.com	
Rev Canon Grace Kaiso	UJCC	ujcc@utonline.co.ug	
Hubbie Hussein Haji	Womenkind	wokike@wananchi.com	
Delphine Mugisha		dmu@deniva.or.ug	
Prof Edward Oyugi	SODNET	edward@sodnet.or.ke edwardoyugi@yahoo.com mazinst@mitsuminet.com	
Davinder Lamba	Mazingira Institute		

John Stewart	NOVASC	thabostewart@yahoo.com	
Roselynn Musa	Femnet	novasc@ecoweb.co.zw advocacy@femnet.or.ke	

Annex 3: Budgetary considerations – for the Content and Programme Commission

The content and programming work will be extremely labour intensive, and will require staff time as well as voluntary and 'committee' engagement.

There will need to be training and team building, work sessions for grouped purposes (eg mapping) and review processes.

There is need for resources for translation for the questionnaire and also back ground documents may need translation into 'new' languages.

There will be need for funds for communication, printing and copying, and for publicity and support processes.

There will be need for dedicated equipment – fax, computer etc, scanner, camera.

Estimate: 1 May to 30 November (seven months)

Staff 6 months Programming coordinator	30 000 x 6	180 000
6 months Consultation and mapping coordinator	30 000 x 6	180 000
6 months 3 support staff	3 x 20 000 x 6	360 000
3 months 3 staff for facilitation of 'aggregation' and suggesting joint activity	3 x 30 000 x 3	<u>270 000</u>
	total	990 000

Training and work sessions
 Training workshop 19-20 May (regional OC) est 850 000
 30 people

3 more smaller regional working/review sessions est 850 000
 6-10 people

Translation including web		
Very approximate:	6 months, 150 000 per month	900 000
Communications		
Telecomms telephone and email/web	6 x 30 000	180 000
Equipment		200 000

Global first estimate 3 970 000 k sh
[Approximate equivalent Euros 50 000]

Note: it is possible that some staff needs may be met by attachments and some by certain levels of volunteers. But it is necessary to make provision for the whole budget.

Annex 06: Report from Social Mobilization Commission:

**REPORT OF THE SOCIAL MOBILIZATION COMMISSION
THE WSF EAST AFRICA ORGANIZING COMMITTEE INAUGURAL MEETING HELD AT THE
SPORTSVIEW HOTEL, KASARANI NAIROBI
22-23 APRIL 2006**

Brief

To deal with the following questions.

1. What needs to be done
2. How it should be done
3. Who should do it
4. Any gaps found in the proposed activity plan
5. Findout overlapping tasks that needs to be recommended to other Commissions

6. Develop or improve the proposed Action plan

NB: The Commission adopted every member present as an official and nobody was supposed to be referred to anymore as an observer.

The first procedural question was to answer the question; Who is to be mobilized?

Individuals, institutions, movements and networks that believe that another world is possible.

Namely

- A. Education for All-Elimu Yetu Coalition
- B. National Civic Education Program (NCEP)
- C. Kenya Human Rights Network
- D. Progressive Workers organizations
- E. Youth Organizations
- F. Women organizations
- G. Farmers organizations
- H. Fisher folks
- I. Pastoralists
- J. Indigenous people
- K. Professionals
- L. Herbalists
- M. Water and environmental organizations
- N. Religious organizations
- O. Other resistance non mainstream political and social movements
- P. Children organizations
- Q. Media
- R. Students
- S. Artists
- T. Landless, squatters, street families

- U. HIV-AIDS
- V. Solidarity organizations from Asia, Middle East, Europe, and South, Central and North America

Example of how the sector will be mobilization in sector, regional or thematic interest groups

WOMEN

1. Religious
2. Political
3. Workers
4. Educators
5. HIV-AIDS
6. Farmers
7. Traders/Hawkers
8. Commercial Sex victims
9. Business women
10. Professional
11. Herbalists
12. Environment
13. Landless,
14. Squatters, urban informal settlements
15. Students
16. Artists
17. Young women

Mobilizations strategies-to answer the HOW question

Use of Mainstream and Alternative media

Community and folk media

Publicity material (All these are recommended to be taken up by the Media and Publicity Commission

Sector and regional based Workshops/Seminars and Conferences in the first case provincial meetings

IMMEDIATE PLAN

A provincial meeting to be held in Kisumu for Nyanza to bring together actors from people from Nakuru, Kericho, part of Western province, Kampala, Mwanza, Musoma and the larger Nyanza. It will take place 19/20 May 2006 with the support of the KSF.

The Social mobilization Commission detailed planning meeting with a clear roadmap will precede the Nyanza provincial mobilization meeting.

TASKS

National: Ng'ang'a Thiong'o

East Africa: Warren Nyamugasira

Africa: Wahu Kaara/Onyango Oloo

International: Onyango Oloo/Wahu Kaara

Peace: Otieno Ombok

Mobilizer for the Nyanza Provincial Social Forum: Otieno Ombok

END

Annex 07: Report from Resource Mobilization Commission:

RESOURCES COMMISSION

INDICATIVE PLAN OF ACTIVITIES

ACTIVITY	OBJECTIVES	TIMEFRAME	RESPONSIBLE
Finalisation of budget	Raising of resources	April 30	
Draft principles on resource utilisation	Prudent use of resources	immediate	
Draw MoU between OC and SODNET	Rationalisation of relations between SODNET as secretariat and WSF 2007 OC	April 30	
Sending out proposal to donors	Fund raising	April 30	
Attend ESF	Fund raising	May 4	
Follow-up with AAK and local funding orgs	Funding for Planning, coordination and articulation	immediate	secretariat
Finalisation and approval of registration rates	Logistics/fund raising	April 23	
Follow-up with local Kenyan corporations	Fund raising	April-May	
Follow-up with Min. of Planning on budgetary allocation	Fund raising	April 24	
European visit (Italy and Spain)	Fund raising	June	
European Visit (Brussels)	Fund raising	June	
European visit (France)	Fund raising	July	

Follow-up with EC delegation (construction of fence and footbridge)	Logistics and security	April 30	
Open WSF registration	Programming/fundraising	May 15	
Formulate procurement and disposal policy	Prudent management of resources	Mid-May	
Procurement of equipment	Logistics	May-November	Secretariat
Visit to US	Fund raising	May 31	
Resource Comm. meetings	Review of resource /procurement situations	Monthly	
Cuban Social Forum	Human resource mob.	October	
Propose innovative fund raising strategies	Fund raising	Immediate	OC

Annex 08: Report from the Youth Commission:

YOUTH COMMISSION

REPORT

Introduction

The commission was tasked to deal with the following issues:

- 1) Mandate of the commission-what needs to be done
- 2) Action plan-how it should be done
- 3) Delegation of duties-who should do it

- 4) Setbacks – any gaps found in the action plan
- 5) Develop a budget
- 6) Develop codes of conduct

Commissioners

All the following sitting members were adopted as commissioners:

Name	Position	Organization	Contacts
1. Kiama Kaara	Convener	Kenya Debt Relief Network	kiamak@yahoo.com 0723 762 824
2. Bonny Juma	Chairman	Kenya Youth Movement	bonnyjuma@gmail.com 0721 720 841
3. Kiptoo Korir	Secretary	Hema La Katiba	youthfocuskenya@yahoo.com
4. Walter Mwanja	Commissioner	Kenya Youth Movement	walter.mwanja@gmail.com 0723 514 596
5. Ibrahim	Commissioner	Huruma Social Forum	
6. Kevin	Commissioner	University Of Nairobi	
7. Joseph Arthur	Commissioner		0720 203 621 arthurjoe2010@yahoo.com
8. Githinji	Commissioner	Huruma Social Forum	
9. Emily Muthaa	Commissioner	Muthaa Community Development Foundation	0720 298 614 muthaa2@yahoo.com

Mandate of the commission

The mandate of the constitution is as stipulated by the KSF organizing committee, that is:

- Youth mobilization for the 2007 event
- Setting up and running the youth camp
- Continuity of the social forum process beyond the 2007 event

Action plan

An action plan was developed towards youth mobilization for the 2007 event and in the process enlightening on the social forum process.

This action plan revolves around:

a) Awareness creation and social mobilization

The **immediate activities** identified towards this plan are:

- I. Developing the social forum literature material for public information
- II. Production of official communication documents like letterheads, contacts cards, complimentary notes, envelopes
- III. Nairobi consultative meeting to involve other youth organizations and identify their activities we can log on to
- IV. Public launching of the Youth Campaign

Other **upcoming activities** will include:

- I. Provincial public activities:-these activities will be dictated by the local favorite activities like soccer matches, musical entertainment, cycling competitions, beach soccer & volleyball, tug of war etc
- II. Open forums

b) Networking with other youth organizations

For the commission to effectively mobilize the youth it will need to work with other youth organizations and log on to their activities. This will involve capacity building for the partner youth organizations to effectively incorporate the KSF agenda in their activities.

Coordination of commission activities

Gaps arising on the action plan /Setbacks

The setbacks identified include:

- I. Lack of proper coordination within the commission to effectively address its mandate
- II. Lack of basic resources and facilities to accelerate the commission activities
- III. Lack of clarity from the organizing committee of the KSF on the proper chain of command

Codes of conduct

- I. Collective responsibility shall prevail in the commission
- II. Commission meetings shall take place at least twice a month. Quorum for the meetings shall be five commissioners out of the total nine.
- III. Procurements shall be approved at a commission meeting resolution, and by all the commissioners present at that meeting

- IV. All moneys received and disbursed on behalf of the commission must be signed by any three of these commissioners:-the convener, chairman, secretary and any other one commissioner nominated by the other commissioners at a meeting to discuss the same
- V. Any commissioner who shall fail to attend three consecutive meetings without any sufficient cause will be expelled from the commission and another person nominated into the commission by a majority vote of at least six commissioners

INSTITUTIONS AND PROCESSES FOR YOUTH MOBILIZATION

Universities (public and private)
Polytechnics and colleges
High schools and secondary schools (public and private)
Trade unions
Welfare and social movements
Scouts and Girl Guide movements
Traditional Religious youth movements
Youth Community Based Organizations
Youth cultural groups
Youth employment summit (Nairobi – Sept.2006)
National music festivals (Nairobi – August 2006)
Agricultural society shows (jointly with the organizing committee)
Neo-liberal churches
Youth ministry
Women organizations
Local musicians/ artistes
Professional Group

ISSUES TO THE ORGANIZING COMMITTEE

- State charter on establishment and mandate of commissions to facilitate official engagements with partners
- Authority of commissions to fundraise and manage own funds-including opening of a bank account
- Clarify if the commissioners will be subject to any remunerations
- Open an email account for the youth commission, probably **youthcommission@sodnet.or.ke:**
youthcommission@socialforum.or.ke
- Clarify the mandate of the convener

Budget Summary

Activity	Total
Awareness creation and Social mobilization	4,100,000/-
Networking with other youth organizations	2,998,000/-
Coordination of commission activities/Capacity building	6,606,600/-
Grand total	13,704,600/-

Activities calendar and related budget

A. Awareness creation and Social mobilization

Activity	Description	Unit cost	Cost	Objective(s)	Timeline	Person responsible
Production of dissemination material on the WSF content (the production of these items is urgent but can be produced in bits)	1. production of 200 polo t-shirts for commissioners and local coordinators	200 x 500/-	100,000/-	Educate the public on the WSF process	May – July 2006	
	2. production of 10,000 t shirts	10,000 x 200/-	2,000,000/-			
	3. production of 10,000 A2 color posters	10,000 x 10/-	100,000/-			
	4. production of 100,000 A5 color flyers	100,000 x 2/-	200,000/-			
			(2,400,000/-)			
Public Launching of the youth	1. pre- event publicity/mobilization	50,000/-	50,000/-	To create public awareness	June 2006	
	2. venue hire	20,000/- 150,000/-	20,000/- 150,000/-			

camp campaign (musical and other public entertainm ent event; promotiona l items will be distributed here)	3. sound system hire 4. event banner 5. facilitation for participating artistes	30,000/- 50,000/-	30,000/- 50,000/- (300,000 /-)			
8 Provincial activities to be held alongside the provincial consultative meetings	Soccer matches, cycling competitions, athletic events etc	50,000/- per activity 50,000/- x 8	400,000 / -	Involve locals in the process and mobilize for the event	June – December 2006	
Incorporating the WSF agenda on ongoing initiatives	Huruma social forum, Kenya youth movement, youth employment summit, national music festivals, local soccer events etc	Subject to request by the partner organizations	Provisional allocation of 1,000,000 /-	To have the youth own the process	May 2006- January 2007	
Section Total			4,100,000 /-			

B. Networking with other youth organizations

Activity	Description	Unit cost	Cost	Objective(s)	Timeline	Person responsible
Nairobi consultative meeting (meeting with national and Nairobi youth organizations with an expected participation of 100)	1. invitations 2. venue 3. location transport allowance 4. meals and refreshments (2 tea breaks & lunch) 5. facilitation for 9 commissioners 6.	10,000/- 10,000/- 100 X 200/- 100 X 500/- 9 X 2,000/- 10,000/-	10,000/- 10,000/- 20,000/- 50,000/- 18,000/- 10,000/- (118,000/-)	To introduce the process to the youth for mobilization and ownership.	By 20 th May 2006	

	contingencies					
8 Provincial consultative forums (Expected participants of 100, most of whom will come from all the districts in a province) The commissioners will be split into two groups to tackle different regions	1. venue 2. participation mobilization 3. meals & refreshments 4. P.A system 5. transport allow for participants 6. transport & accommodation allow for 5 commissioners 7. 2-day allowances for commissioners	10,000/- x 8 30,000/- x 8 100 x 500/- x 8 15,000/- x 8 100 x 1,000/- x 8 5 x 7,000/- x 8 5 x 5000/- x 2 days x 8	80,000/- 240,000/- 400,000/- 120,000/- 800,000/- 280,000/- 400,000/- (2,320,000/-)	To establish local coordinating teams on the event mobilization and sustainability of the process	June - November 2006	
Regional consultative meetings with Uganda and Tanzania Youth Commissions	1. venue 2. meals & refreshments 3. transport & accommodation allow for 5 commissioners 4. 2-day allowances for commissioners	10,000/- x 2 meetings 20 x 1,000/- x 2 meetings 5 x 20,000/- x 2 meetings 5 x 5,000/- x 2 days x 2 meetings	20,000/- 40,000/- 200,000/- 100,000/- (360,000/-)	To engage regional participation in the 2007 event	By end of November 2006	
Open forums			Provisional allocation of 200,000/-	To continuously involve the public	May - December 2006	All Commission
Total			2,998,000/-			

C. Coordination of commission activities/Capacity building

Activity	Description	Unit cost	Cost	Objective(s)	Timeli ne	Person responsible
Production of essential	1,000 letterheads @	A4 @	1,000 x 7/-	7,000/- 9,000/-	To facilitate official	May 2006 Bonny Juma

official communication stationery	<p>7/-</p> <p>2. 3,000 complimentary cards @ 3/-</p> <p>3. 1,000 A4 envelopes @ 10/-</p> <p>4. 1,000 A5 & DL envelopes @ 6/-</p> <p>5. 3,000 commissioners contacts cards @ 5/-</p>	<p>3,000 x 3/-</p> <p>1,000 x 10/-</p> <p>1,000 x 6/-</p> <p>3,000 x 5/-</p>	<p>10,000/-</p> <p>6,000/-</p> <p>15,000/-</p> <p>(47,000/-)</p>	communication between the commission and partners		
Establishment of commission secretariat*	<p>1. 10 months rent</p> <p>2. 2 computers</p> <p>3. Internet installation (plus networking & etc)</p> <p>4. 4 telephone lines</p> <p>5. 2 cell phones</p> <p>6. Office Furniture</p> <p>7. Assorted stationery (files, staplers, punches, cabinets etc)</p>	<p>10 x 45,000</p> <p>2 x 80,000/-</p> <p>4 x 10,000/-</p> <p>2 x 7,000/-</p> <p>300,000/-</p> <p>-</p> <p>50,000/-</p>	<p>450,000/-</p> <p>-</p> <p>160,000/-</p> <p>-</p> <p>25,000/-</p> <p>40,000/-</p> <p>-</p> <p>14,000/-</p> <p>300,000/-</p> <p>-</p> <p>50,000/-</p> <p>(1,039,000/-)</p>	To facilitate efficient operation of the commission	By end of May 2006	
Monthly allowances for commissioners for 10 months*	<p>1. Basic allowance</p> <p>2. Communication allowance</p>	<p>9 x 30,000/-</p> <p>9 x 9,000/-</p> <p>x 10</p>	<p>2,700,000/-</p> <p>810,000/-</p> <p>-</p> <p>(3,510,000/-)</p>	To build the capacity of the commissioners	May 2006 – feb. 2007	
Monthly office operation costs for 10 months*	<p>1. Staff salaries (6)</p> <p>2. Telephone bills</p> <p>3. Internet access</p> <p>4. Stationery</p>	<p>6 x 15,000/-</p> <p>x 10</p> <p>15,000/-</p> <p>x 10</p> <p>6,000 x 10</p> <p>30,000/-</p> <p>x 10</p>	<p>900,000/-</p> <p>-</p> <p>150,000/-</p> <p>-</p> <p>60,000/-</p> <p>300,000/-</p> <p>-</p> <p>(1,410,000/-)</p>		June 2006 – March 2007	
Subtotal			6,006,000/-			

			00/-			
Miscellaneous 10%			600,600/-			
Section Total			6,606,600/-			

*the cost of establishing and running the secretariat will only be incurred if the commission will not be hosted at the KSF Secretariat. *Commissioners will only be remunerated if the KSF regulations so allow

Annex 09: Report from the Media and Publicity Commission:

Communication, Media and Publicity Commission

Members: *Zahid Rajan – Chair, Publisher and printer.*

Nicholas Otieno – Writer and journalist

Robert Soi – Electronic journalist with KTN

Atieno Ndomo – Electronic web news administrator

Christine Butegwa – Communications specialist with Femnet

P K Thumbi – writer

Musa Gitahi – journalist, director of communication with Wangari Maathai Foundation.

Alphonse B Ochieng - Observer

Code of Ethics: This commission binds itself to the principles and ethics of the World Social Forum by committing itself to open, transparent and accountable practice in ensuring that the members of the commission are involved, informed and accountable to each other, to the commission and to the organising committee of the Kenya Social Forum.

Terms of reference: After due reflection and debate it was felt that the definition as provided in the 'structures' document did not reflect the mandate of this commission. It describes the administrative duties of the KSF secretariat.

	Activity	When	By Whom	Budget
1.	Relevant Media strategy for the WSF towards 2007 event	By End of April	Communication , Media and Publicity commission	-
2.	Executing Media Strategy through Traditional Media	1 st week of May	Professional Design Team from C/M&P	needed
3.	Development of promotional materials.	End of May / July	Communication , Media and Publicity commission	needed
4.	Media Profiling through News, documentaries, folk media, community Radios etc.	By 15 th of July	Communication , Media and Publicity commission	needed
5.	Website and cyber dialogue instrument	By 20 th of April	Communication , Media and Publicity commission	Covered in approved budget
6.	Data/Material for Website	By 30 th April	Communication , Media and Publicity commission in liaison with the Secretariat	Covered in approved budget
7.	Feature articles and documentaries.	1 st week of July	Communication , Media and Publicity commission	needed
9.	Training and sensitization of the local media through workshops and holding periodic briefs with continuous feed back	By end of April	Communication , Media and Publicity commission, Local and International Media	needed
10.	Preparation of information and Press kits	By Mid May	Communication , Media and Publicity commission	Needed
11.	Fortnight Newsletter through electronic and Print media	By End of April	Communication , Media and Publicity commission	Needed
12.	Set up a communication secretariat – End of July	By End of April	Communication , Media and Publicity commission	Covered in approved budget
13.	Newsletter/News paper , every day for Five days	By end of April	Communication , Media and Publicity commission	needed
14.	Hand Bills , Posters ,	By May / July	Communication , Media and Publicity commission	

Annex 10: Report from the Culture Commission:

Background

TOR: Bottom-lining the cultural programme for WSF 2007 in consultation with Content, Thematic and Methodology Commission.

Comments from plenary following the report underlined the following issues:

Culture has a big role to play in shaping another world and our political culture is a reflection of what we are. There are various cultures some that depict Africa in positive light and others that express oppression and poverty. The anti-imperialist impression should not be lost as we remember also the struggle of African workers. African in Diaspora must also find space in the process.

Proposed that distinct Cultural manifestations underline Nairobi WSF 2007

Purpose: To provoke the interest of ordinary folk to come and give the WSF a new face and image and bring African struggles to the world attention.

1. Sanaa (visual arts, song, dance, drums, forum theatre, music, concert) be emphasised as the favored modes of presentation over mainstream formats
2. Emphasis be placed on testimonies, story telling and oral expression rather than paper presentations
3. Street festival/carnival and open space forums take precedence over conference formats
4. Theme color and motif be agreed on and designed to underpin the African identity of the WSF 2007
5. African diversity (regional, cultural institutions, cultural attire) should be seen in the entire WSF 2007
6. African spirituality to underpin all the events of WSF 2007 and special attention be paid to mobilising African indigenous religions and independent churches to attend the forum

Aspects of the Cultural Program

1. Reception Ceremonies (airport décor and music and caravans)
2. Opening Ceremony
3. Daily Cultural Programme
 - *Cultural pavilion/village events*
 - *Arts gallery for display and sale of (crafts and arts)*
 - *Launch official WSF 2007 cultural drink madafu and food court*
 1. *Cultural institutions, ceremonies and attire*
4. Closing Ceremony

How should the Cultural Program be done?

- Each day will have a thematic that celebrates the diverse peoples of Africa and the world
 - Day 1: The Coastal Peoples Cultures day
 - Day 2: The Mountain Peoples Cultures day
 - Day 3: The Lakes Peoples Cultures day
 - Day 4: The Plains Peoples Cultures day
 - Day 5: The drylands Peoples Cultures day
- African proverbs will be used in all the venues and areas of the event
- Cultural celebrities will be invited to take a central role in organising the cultural programme
- The caravans should be real camel caravans and caravans on foot to bring the African reality home

Cultural Program and other Commissions

Logistics

Ensure name tags are made of traditional material

Ensure African décor and architecture informs the site

Mobilisation

Invite international cultural institutions

Invite cultural artists/ institutions

Organise foot caravans, boda boda and camel caravans related to struggle

Content

Ensure representation of African languages that are disappearing

Include AIDS, slum issues | Africa

Bring on board African knowledge systems (herbal medicine, cosmetology etc)

Involve schools drama skits

Youth Commission

Capitalise on culture to articulate youth issues

Action Plan

	April 06	May 06	Jun 06	Jul 06	Aug 06	Sep 06	Oct 06	Nov 06	Dec 06
Pre-WSF preparations	-Broaden composition of commission to include BOMAS, Museum, Institute of Africa Studies -finalise concept note -share tasks	-complete list of artists -finalise motif, designs, theme colors -floor plan and space analysis	- simulation of events - rehearsals begin	- invitations and confirmations	Resources and staff in place for the cultural program	Website and newsletter in place	-Role playing events -Pre-event media activity	Publish programme	
Reception ceremonies					Receptions subcommittee in place		All plans in place		
Cultural pavilion events							Pavilion construction ready		
Closing ceremony							Closing subcommittee in place plus program		

Members of the Culture Commission in attendance

Khadija Mohammed
Dr. Michael Chelogy
Irene Mbito
Achoka Awori
Elijah O. Odhiambo
Patrick Ochieng
Odero Aghan

Other Members of the Commission:

Njuguna Mutahi –Convener
Onyango Oloo (Secretary)
Ndungi Githuku
Sophie Ogutu
Anne Ngatia
Albert Wandago
Obat Masira
Mbogua Kaba
Tabu Osusa/Ketebul Productions
Joy Mboya/Go Down Arts Centre
Kwani Literary Magazine
CHAPS Puppeteers
Reps from Ethiopia, Somalia, Tanzania and Uganda

Annex 11: Report from the Logistics Commission:

LOGISTICS COMMISSION PLAN OF ACTION FOR THE WSF

N O	ACTIVITIES	BY WHEN	BY WHOM	INT./EX T.
1	Securing & Building Venue			
	Identifying the venue	Done	Secretariat	Int.
	Booking the venue	2 ND May, 06	Secretariat	Int.
	Procurement criteria/modalities	10 th May, 06	LC/Secretar iat	Int.
	Determining modalities for procurement of logistical services	15h May, 06	LC/Secretar iat	Int.

	Accessibility and of the venue e.g. emergencies (fire etc)	20 th May, 06	LC/Secretariat/Experts	Int.
	Procure services of a security assessment firm (engineering /structural construction)	25 th May, 06	LC/Secretariat/OC	Int./Ext.
	Procure professional services of security experts	30 th May, 06	LC/OC	Int./Ext.
2	Registration			
	Identifying levels of participants	02 June, 06	LC/Secretariat	Int./Ext.
	Identifying levels of volunteers (local, national and international)	10 June, 06	LC/Secretariat	Int./Ext.
	Identifying and consultation with organizers (local, national, international)	15 th June, 06	LC/Secretariat	Int./Ext.
	Identify service providers (local, national, international)	20 th June, 06	LC/Secretariat	Int./Ext.
	Identification and compilation of translators list (national, international)	25 th June, 06	LC/Secretariat	Int./Ext.
	Categorize levels of participants (groups, local, national, international, individuals, Icons etc)	30 th June, 06	LC/Secretariat	Int./Ext.
	Updating of registration list	Oct. 06	Secretariat	Int./ Ext.
	Management of the website to facilitate registration	Oct. 06 / Continuous	Secretariat	Int./Ext.
	Verification of Information, levels of publications for exhibition	Nov. 06	LC/Secretariat	Int./Ext.
3	Hotel Reservations and Accommodations			
	Consultation with Hotels	Continuous/	LC/Secretar	Int

	Marketing Depts.	Nov. 06	iat	
	Request for special reservations	20 th June, 06	LC/Secretariat	Int.
4	Visas			
	Identify and post all Kenyan embassies across the world	15 th May, 06	Secretariat	Int.
	Advise all delegates to apply for visas.	20 th May, 06	Secretariat	Int.
	Consultations with Ministry of Immigration (MOI)	Continuous	LC/Secretariat	Int.
	Consultation with Min. of Imm. On waiver of visa fees	15 th July, 06	LC/Secretariat	Int.
	Preparing briefs to Min. of Imm. And other relevant depts.	1 st August, 06	LC/Secretariat	Int.
	Discussions with Min. of Imm. On consular arrangements for with EAC countries	10 th August, 06	LC/Secretariat	Int.
5	Security Measures			
	Identifying and setting modalities for security measures	5 th May, 06	LC/Secretariat	Int.
	Audience/consultation with relevant security institutions	10 th May, 06	LC/Secretariat	Int.
	Checking and confirmation of facilities/venue/hotels etc	1 st October, 06	LC/Secretariat	Int.
	Setting point for lost Items	January 07	LC/Secretariat	Int./Ext.
	Security for equipments	Dec., 06 - Jan. 07	LC/Secretariat	Int./Ext.
	Lost individuals, people with disabilities, language barriers	Jan. 07	LC/Secretariat/Volunteers	Int./Ext.
	Setting of coordination points for scouts/guides,	Dec. 06 - Jan. 07	LC/Secretariat	Int./Ext.

	volunteers, NYS, security firms etc			
	Areas of influence	Nov. 06	LC/Secretariat	Int.
	Approaching alternative security institutions	20 th July, 06	LC/Secretariat	Int.
	Posting all security measures to the website	30 th July, 06	LC/Secretariat	Int.
	Packaging security measures and updates	10 th August, 06 continuous	LC/Secretariat	Int.
	Areas of convergence, briefing with publicity commission, programs/content, culture, youths etc	Continuous	LC/Secretariat	Int./Ext.
6	Food Coordination			
	Prepare TORs for engaging local actors, networks in the region to register for food preparation /refreshments	10 th August, 06	LC/Secretariat	Int.
	Invite local companies for basic amenities e.g. sanitation etc	1 st Sept. 06	LC/Secretariat	Int.
	Identify refreshment and eating points	15 th October, 06	LC/Secretariat	Int.
	Consultation with Public Health Department	10 th October, 06	LC/Secretariat	Int.
	Ensure setting-up of food points	10 th November, 06	LC/Secretariat	Int.
	Coordination of service provider companies	15 th Nov. 06	LC/Secretariat	Int.
	Installation of tents for EA cuisines	Nov/Dec. 06	LC/Secretariat	Int./Ext.
7	Identification (T-shirts, Cups, Attires, Burners, Bags etc)			
	Identification of colors, attires, budges, designs etc	1 st August, 06	LC/Secretariat	Int.

	Procurement of printers and designers	10 th August, 06	LC/Secretariat	Int.
	Design nametags/IDs for different groups	20 th August, 06	LC/Secretariat	Int.
	Installation of thematic tents as per colors	Nov. 06	LC/Secretariat	Int.
	Allocation of tents for thematic areas	Nov.- Dec. 06	LC/Secretariat	Int./Ext.
	Setting area for momentals for the EACs as potential fund raising initiatives	Nov. - Dec. 06	LC/Secretariat	Int./Ext.
8	Exhibitions (Books, Vendors)			
	Identify types of exhibitions	10 th October, 06	LC/Secretariat	Int./Ext.
	Identification and allocation of space	15 th October, 06	LC/Secretariat	Int./Ext.
	Grouping of exhibitors	10 th October, 06	LC/Secretariat	Int./Ext.
	Deadline for registration of exhibitors	20 th October, 06	LC/Secretariat	Int./Ext.
	Assigning space for exhibitors	Nov. 06	LC/Secretariat	Int./Ext.
	Facilitate logistics for exhibitors' shipment, storage and custody	Nov. 06	LC/Secretariat	Int./Ext.
	Meeting with curators/exhibitors to identify venues for their exhibitions	Dec. 06/Jan.07	LC/Secretariat	Int.
9	Supply/Maintenance of Equipments			
	Inventories of all equipments available e.g. translation, PAS, security etc	Nov. 06	LC/Secretariat	Int.
	Allocation of responsibilities and areas for each equipment	Dec. 06	LC/Secretariat	Int.

10	Transport			
	Identify local transport needs for all categories of participants	Sept. 06	LC/Secretariat	Int.
	Meeting with local transporters and agree on rates/routes for/of transport and security	Sept. 06	LC/Secretariat	Int.
	Meeting with the Police to identify routes and agree on schedules of transporting participants	Oct. 06	LC/Secretariat	Int.
	Meeting with the Hotels to agree on transport coordination	Oct. 06	LC/Secretariat	Int.
	Identify color tags for WSF stickers on vehicles	Nov. 06	LC/Secretariat	Int.
	Procurement and printing of vehicle stickers	Nov. 06	LC/Secretariat	Int.
11	First Aid			
	Consultation with 1 ST Aid providers e.g. St. Johns, AAR, Hospitals, Scouts/Guides	Sept. 06	LC/Secretariat	Int.
	Procure and agree on terms /conditions for service providers	Oct. 06	LC/Secretariat	Int.
	Assign specific areas for the 1 ST Aid providers	Dec.06	LC/Secretariat	Int.
12	Coordination of Volunteers			
	Inventory of all volunteers as per their categories e.g. <i>reception, registration guides to venues, equipment installation, First Aid, Technical capacity, translators (local, international), coordination with other</i>	August, 06	LC/Secretariat	Int.

	<i>commissions etc.</i>			
	Develop TORs for volunteers	August, 06	LC/Secretariat	Int.
	Develop recruitment procedures for volunteers	Sept. 06	LC/Secretariat	Int.
	Induction of volunteers	Oct. 06	LC/Secretariat	Int.
	Daily briefing and reporting	Dec. 06 – Jan. 07	LC/Secretariat	Int.
13	Coordination and Mainstreaming of Cross-cutting Issues			
	Registration of all cultural groups from Kenya and EAC	Oct. 06	LC/Secretariat Other Commissions	Int.
	Transport arrangements for cultural groups from Kenya	Nov. 06	LC/Secretariat/other commissions	Int.
	Coordination of transport for the various cultural groups to their areas of performance	Dec. 06 – Jan. 07	LC/Secretariat	

Annex 12: Activity Plan Drawn Up by WSF 2007 Nairobi Secretariat:

	Activity	Objectives	When	By Whom	Int/Ext
1.	Visit to Nordic	Sensitization/Fundraising	1 st Week of April	Oduor/Taoufik	Int.
2.	Letter of Intent/Info	To prepare funding partners for fund raising	1 st week of April	Oduor/Oyugi	Int
3.	Preparing of MOU btn. ASF/OC	Rationalization of relationship btn. Various actors in prep. for NBI	1 st week of April	Odour/Oyugi	Int.
4.	Prepare Budget	For planning/Fund raising	By 15 th of April	Oduor/Oyugi	Int.
5.	Website	Info/Publicity./Communication	By 20 th of April	Oyugi/Web Commission	Int.
6.	Data/Material for Website	For Info. Registration, logistics. etc	By 30 th April	Matunga /Emilly,/ Oloo, /Alvin	Int.
7.	Meeting with Important Govt. Stakeholder: Major, Police, Foreign Office, Tourism, etc	For Liaison in regards to logistics/Security, Visa, Venue, etc	By 30 th April	Respective Sub.comm., secretariat, Ouma	Int
8.	Mobilisation in western/Eastern Kenya	Sensitization of social Movements in the resp. Regions	By 20 th April	Sodnet. Mobil. Comm.	Int.
9.	Compiling/Availing list of Agencies	For fund raising	By end of April	Alesandra (IBASE)	Ext.
10.	Fundraising for OC Meeting	Hosting the OC in Nairobi	By 10 th of April	Oloo	Int.
11.	Visit of IC (Alesandra)	To assist in Putting Log. System in Place	End of Apri	Emily	Ext.
12.	Inaugural Meeting of Sub.comm	Planning/Strategizing	By End of April	Secretariat	Int.
13.	Budget Submission	Fund Raising	By end of April	Secretariat/Resource Comm.	Int
14.	Immediate Resource. Mob.(AAK,MSK.Oxfam)	Capacity Building	Before 22 nd April	Resource Comm./Oloo	Int
15.	Planning for May Day	Sensitization/mobilization	By End of April	Secretariat/Oloo	Int.
16.	Media Briefing	Awareness/Sensitization	By end of April	Communication. Comm/Secretariat	Int.
17.	Fortnightly newsletter	Information Sharing	Begin of April	Oloo/Secretariat	Int. 43
18.	Setting of Charges/Criteria	Logistics/Fundraising	Begin of	Secretariat	Int.

APRIL

MAY

	Activity	Objectives	When	By Whom	Int/Ext
1.	May Day Event	Sensitization/Mobilization	By 1 st May	Secretariat/Oloo/Muchai	Int.
2.	Participation at European Social Forum	Solidarity/Planning Sharing of Info. Fund raising	By 10 th May	ASF/Secretariat	Int.
3.	WSF Registration begins(Hotels, bkngs. attendance)	Logistics/Programming	Ongoing	Secretariat/Content Sub.Comm	Int
4.	Roundtable Discussion with local/National Govt.	Update and follow-up on state of readiness	Mid May	Secretariat/Oyugi	Int.
5.	Security/Venue Down Payments	Logistics	Mid May	Secretariat/Logistic comm.	Int.
6.	Establishment of Procurement and Disposal Policy	Transparency and accountability	By Mid May	Secretariat/OC	Int
7.	Formulation of Recruitment Policy (Volunteers and Consultants)	Good Governance	By mid May	Secretariat/Oloo/OC	Int
8.	Decisions on Translation	Logistics/Programme	By mid May	OC/Secretariat	Int.
9.	Formulation of security Strategy	Logistics/Programme	My end May	Secretariat/OC	Int.
10.	Visit to the US	Fund Raising	End of May	OC	Ext.
11.	Testing of registration Forms	Logistics/Programme	End of May	Secretariat	Int.
12.	Agree on ICONS (eminent persons)	Logistics/Programme	End of May	OC	Int.
13.	Cultural Activities Agreed Upon	Programme	End of May	OC/Content Sub. Comm.	Int
14.	Planning of Health Care	Logistics	End of May	Secretariat	Int.
15.	Planning of Transportation Services	Logistics	End of May	Secretariat	Int.
16.	Procurement of Equipment(Comps and HD	Logistics	May-Sept	Secretariat/OC	Int.

Photocopiers)

	Activity	Objectives	When	By Whom	Ext/Int.
1.	Assigning of activities to Space in the Territories	Programme	Begin of June	OC	Int.
2.	Construction of Periphery Fence	Logistics	Begin of June	O.C/Secretariat	Int.
3.	Procurement of WCs and Water Points	Logistics	Begin of June	O.C/Secretariat	Int.
4.	Designing of Identification Label	Logistics	Mid June	O.C/Secretariat	Int.
5.	Identification of Communication Equipment	Logistics	Mid June	Secretariat	Int.
6.	OC Meeting	Deliberate on Process	16 th June	Secretariat	Int
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
17.	Meeting with Consultant	Update on Process	22 nd May	Secretariat	Int
18.					
19.					

JUNE

	Activities	Objectives	When	By Whom	Ext/Int
1.	List of Volunteers/Staff during event	Logistics	Begin of July	O.C. /Secretariat	Int.
2.	Registration of Org. interested in Stalls	Logistics	Begin of July	O.C./Secretariat	Int
3.	Hiring of Staff/Technical team for Facilities	Logistics	End of July	O.C./Secretariat	Int.
4.	Contents /Animation for opening& closing ceremony	Logistics	July	Contents Sub Comm./Secretariat	Int.
5.	Finalizing contract with Internet provider	Communication and Logistics	End of July	O.C./Secretariat	Int.
6.					
7.					
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12.					
13.					
14.					
15.					
16.					
17.					

JULY

AUGUST

	Activity	Objectives	When	By Whom	Ext./Int
1.	Mid-Term Evaluation	Assessment of development of arrangements	Begin of August	O.C./Secretariat	Int.
2.	Procurement of translation equipments	Logistics	Mid August	O.C./Secretariat	Int.
3.	Compiling list of Translators	Logistics	Mid August	O.C./Secretariat	Int.
4.	Identification of Stands	Logistics	Mid. August	O,C./Secretariat	Int
5.	Commissioning of Printing of Labels,/Nametags	Logistics	End of August	O.C./Secretariat	Int.
6.	Assembling of Printed	Logistics/Programme	End of August	O.C./Secretariat	Int.
7.	OC Meeting	Deliberate on Progress	25 th Aug	Secretariat	Int.
8.	Meeting with Consultant	Update on Progress	25 th Aug	Secretariat	Int.
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11.					
12.					
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14.					
15.					
16.					
17.					
19.					
20.					

SEPTEMBER

	Activity	Objectives	When	By Whom	Ext/Int
1.	Preparation of Banners and Outdoor Identifiers	Logistics	Begin September	O.C./Secretariat	Int.
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
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19.					

OCTOBER

	Activity	Objectives	When	By Whom	Ext/Int
1.	Procurement of Telecommunication Infrastructure	Logistics	Begin of October	O.C./Secretariat	Int.
2.	IC Meeting in India		6 th -7 th Oct		Ext
3.	Southern African Social Forum		8 th - 9 th Oct		Ext
4.	OC Meeting	Discuss Progress	6 th Oct	Secretariat	Int
5.	Meeting with Consultant	Update on Progress	6 th Oct.	Secretariat	Int
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NOVEMBER

	Activity	Objectives	When	By Whom	Ext/Int.
1.	Installation of telecommunication & IT Infrastructure.	Logistics	Begin of November	O.C./Secretariat	Int.
2.	Setting up of Basic Infrastructure for space.	Logistics	Mid November	O.C./Secretariat	Int.

3.	Youth Camp	Logistics/Programme	End of Nov.	O.C./Secretariat	Int.
4.	OC Meeting	Discuss Progress	17 th Nov	Secretariat	Int
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Annex 12: Structures of the WSF 200 Process:

STRUCTURES OF THE WSF Nairobi 2007 Process

The following structures were discussed and endorsed at the 15th March 2006 Eastern African meeting and further affirmed by the African Social Forum Council and International Council meetings held in Nairobi between the 16th of March and the 22nd of March 2006.

1.0. The WSF Nairobi 2007 General Council

The **WSF Nairobi 2007 General Council** consists of all the regional social forums. Its main functions include the following:

The WSF-2007 GENERAL COUNCIL will be responsible for developing the broad policy guidelines to ensure that WSF process is an open, transparent and inclusive process.

The WSF-2007 GENERAL COUNCIL will be the Forum to discuss, debate and develop consensus on broader policy issues related to the process and organizing of the WSF 2007.

The WSF-2007 GENERAL COUNCIL is the forum to facilitate broader consultation and to bring in more organizations and movements to the WSF process.

The WSF-2007 GENERAL COUNCIL is a validating forum and will be responsible for constituting the WSF-2007 Working Commission and the Organizing Commission based on agreed upon criteria. The WSF-2007 GENERAL COUNCIL will provide the mandate and legitimacy to the WSF-2007 Working Commission and the Organizing Commission.

The WSF-2007 GENERAL COUNCIL will also mandate various organizations and movements to initiate and facilitate WSF process at the grassroots level in various provinces of the three Eastern African states of Somalia, Ethiopia, Uganda, Tanzania and Kenya.

2.0. The WSF Nairobi 2007 Organizing Committee:

2.1. WSF Nairobi 2007 Organizing Committee will be the active policy making forum, mandated by the WSF-2007 GENERAL COUNCIL, to make appropriate decisions regarding the programme vision, organizational and finance policies.

2.2. The participating organizations in WSF Nairobi 2007 Organizing Committee are expected to subscribe to the charter principles of WSF and to be involved in efforts to resist imperialist globalization, tribalism, religious intolerance, regionalism, sexism and patriarchy.

2.3. The participating organizations, movements and individuals in the WSF Nairobi 2007 Organizing Committee are expected to contribute time, organizational resources and finance to strengthen the WSF process at various levels in all Eastern African provinces and regions.

2.4. The WSF Nairobi 2007 Organizing Committee will receive the reports of the WSF-2007 Secretariat, Commissions and affiliated organs and will be informed about the organizational process, programmes and finances.

2.5. WSF Nairobi 2007 Organizing Committee will extend the support and guidelines to the smooth and effective functioning of the WSF-2007 process and will serve as the forum to discuss and develop consensus on contested issues or conflicts that emerge during the course of WSF process and events.

2.6. The participating organizations in the WSF Nairobi 2007 Organizing Committee will be responsible for mobilizing volunteers, facilitating the WSF 2007 process in Eastern Africa and contributing towards the fund raising.

2.7. Following are a list of responsibilities expected from the participating organizations in the WSF Nairobi 2007 Organizing Committee:

- a) Mobilizing Volunteers for the WSF process as well as events;*
- b) Initiating and facilitating state level and regional level process to ensure inclusive process and maximum participating and involvement of the people at the grassroots level;*
- c) Helping to raise funds from the respective regions, states, cities and providing financial contributions from their own organization;*
- d) Making infrastructure and logistical support available for the WSF process;*
- e) Involved in and contributing towards public education and discourse to take the message and perspective of WSF to the public at large in their own respective*

states and regions. This also include developing and disseminating learning and public education materials and such as posters, pamphlets, street theatre, short films etc. such material should preferably be produced in consultation with the Media and Publicity Commission to ensure the optimal use of such materials;

f) Contributing to ensure media coverage on WSF in their own respective countries, regions and localities;. Providing space in the organizational journal and newsletter for strengthening WSF process and writing articles to ensure broader dissemination of WSF 2007 perspective and wide participation of people and organizations in the process and the event;

g) Contribute towards organizing cultural events, theatre, music concerts, film shows, photo exhibitions etc.

h) In any other manner an organization may decide to directly support the process either through specific skills, expertise and resources (like computers, setting up communication facilities including internet, developing website etc.)

2.8. The participating organizations and individuals in the WSF Nairobi 2007 Organizing Committee are expected to list the areas where they can make specific contributions and to delegate a person within the organization responsible for following up on such agreed upon contribution and commitment.

2.9. The WSF Nairobi 2007 Organizing Committee should meet at least five times before the WSF event. .

2.10. All the expenses including travel, board and lodge to WSF Nairobi 2007 Organizing Committee functions will be incurred by the participating organizations unless otherwise arranged.

2.12. The members of the WSF Nairobi 2007 Organizing Committee are expected to commit a minimum of 90 days between April 2006 and February 2007 to take up various responsibilities and fulfill the tasks assigned for the WSF-2007 event.

3.0. The Nairobi Local Committee:

Based in the Kenyan capital this committee oversees the day to day practical logistical and programmatic issues working very closely with the Kenya Social Forum Secretariat.

The Nairobi Local Committee consists of:

- 1. Prof. Edward Oyugi (SODNET);**
- 2.Wahu Kaara (KENDREN);**
- 3.Oduor Ong'wen (SEATINI);**
- 4.Njoki Njoroge Njehu (Daughters of Mumbi);**
- 5.Julius Okara (KEPSA)**

4.0 Commissions of the WSF Nairobi 2007 Organizing Committee:

4.1. Youth Commission:

Its main task is to organize and mobilize the youth to participate actively in the World Social Forum. For WSF Nairobi 2007, the Youth Commission has the responsibility of setting up and running the Youth Camp. From the lessons learned from previous WSF outings, the Youth Commission will try to correct the persistent claims that the Youth Camp is alienated from the major activities of the World Social Forum and that its location frequently ghettoizes and marginalizes young people and their issues from the WSF. The Youth Camp is unique in the sense that it needs to work closely with all of the other Commissions of the WSF Nairobi 2007 like resource mobilization, logistics, content and programming, social mobilization and so on.

4.2. Social Mobilization Commission:

This body exists to make the WSF known and draw in as many participants to the global gathering as possible. In the context of 2007, the WSF Nairobi 2007 mobilization Commission will work closely with counterpart commissions in the African Social Forum and the IC to ensure that social mobilization remains not only an East African or continental African phenomenon but a world process from start to finish.

4.3. Resource Mobilization Commission: The job description of this body revolves around preparing a global and local budget; fund-raising, implementing procurement, hiring policies and so on.

4.4. Logistics Commission:

Has the responsibility of overseeing the hands on tasks of securing and building up the venues; bottom-lining registrations, hotel reservations, visas, implementing security measures, coordinating food, t-shirts, books and other vendors; ensuring the supply and maintenance of WSF equipment and other related duties. It works closely with the Police, the Immigration Department, the City Council of Nairobi and the Ministry for Planning and National Development in Kenya.

4.5. Content, Program, Thematics and Methodology Commission:

Is the entity entrusted with delivering WSF appropriate programming for the Nairobi 2007 event. One of its main tasks is to organize the cultural component of

the WSF gathering. It also bottom-lines the setting up, development and maintenance of the WSF Nairobi 2007 website.

4.6. Communication, Media & Publicity Commission:

Though self-explanatory in name, the functions of this commission extend far beyond unleashing occasional press releases and high sounding communiqués. It also ensures internal communication between the organs of the WSF Nairobi 2007 Organizing Commission; intra communication between the WSF Nairobi 2007 Organizing Commission and related organs of the African Social Forum and the International Council of the WSF. Further it serves as the liaison between the planners of WSF Nairobi 2007 and the Kenyan government, the Nairobi municipal authorities etc.

4.7. Culture Commission:

Will be responsible for bottom-lining the Cultural Programme for WSF Nairobi 2007. Works hand in hand with the Content, Thematic and Methodology Commission.

Other Key Bodies Critical to the Success of WSF Nairobi 2007:

5.0: International Commission of the WSF:

The IC is a permanent body that gives continuity to the WSF consolidating the process of taking the WSF to the world level. The Council plays a leading role in defining policy guidelines and the WSF's strategic directions. The political and operational responsibilities of the IC include the following:

- *Formulating WSF strategies;*
- *Maintaining ongoing contact with international movements, campaigns, initiatives, struggles and other events;*
- *Making the WSF a familiar presence in their countries and regions, fostering widespread participation and debate on matters and proposals identified by the WSF;*
- *Promoting and supporting WSF meetings, identifying potential sites and encouraging participation;*
- *Ensuring reciprocal political, thematic and operational action among WSFs;*
- *Promoting and supporting the formation of Commissions in their countries;*
- *Together with WSF Organizing Committee, providing a structure for topics, methodologies, formats, identification and invitations to speakers and exhibitors;*
- *Fund-raising.*

6.0. Working Group of the WSF:

This newly created body is mandated to act as a liaison between the IC of the WSF and whichever body is charged with the responsibility of hosting that the upcoming WSF event- in this case the WSF Nairobi 2007 Organizing Committee.

7.0. Facilitating Group of the ASF:

This is the executive body of the African Social Forum.

Annex 14: WSF Nairobi 2007 ORGANISING COMMITTEE and Commission Members

Abdilahi Abdi Northern Aid
Abduhamid Slatch YMA
Absalom Mutere Media Council
Achoka Awori - Sayari
Betty Okero West Kenya NGO Network
Onyango Oloo, KSF Coordinator
Boaz Waruku - CRECO
Davinder Lamba-Mazingira
Dominic Odipo Journalist
Edward Oyugi SODNET
George Mucai COTU
Grace Githaiga EcoNews Africa
H. Kisioh Rift Valley
Hubbi Hussein
Jacob Opiyo KETAWU
Jennifer Koinante Yiaku Peoples Organisation, Laikipia
Joseph ole Simel Maa Civil Society Forum
Julius Okara KEPSA
Kathini Maloba-Caines KNUSE
Nganga Thiongo- Release Political Prisoners
Kiama Kaara
Kibacia Gatu
Wafula Buke
Maina Mugo - Forest Evictees/FMAN, Nyeri
Muga Kolale UASU
FEMNET
Mwambi Mwasaru
Muli
Njoki Njoroge-Njehu SANA/Daughters of Mumbi Resource Centre
Njuguna Mutahi People Against Torture
Njuki Githethwa KENDREN
Obat Misango Arts

Odenda Lumumba KLA
 Odindo Opiata Hakijamii
 Oduor Ong'wen SEATINI Kenya
 Otieno Ombok Chemichemi ya Ukweli
 Phylis Nduva FMAN, Kitui
 Rep. of 5Cs
 Rep. of Huruma Social Forum
 Rep. of Osiligi
 Sophia Abdi Womankind
 Steve Ouma KHRC
 Wahu Kaara KENDREN
 Zahid Rajan Awaaz
 Zarina Patel Awaaz
 6 reps (including 3 alternates) from Ethiopia Social Forum
 6 reps (including 3 alternates) from Somalia Social Forum
 6 reps (including 3 alternates) from Tanzania Social Forum
 6 reps from (including 3 alternates) Uganda Social Forum

Representatives from Eastern African Diaspora in the USA, Canada, UK, Central Europe, Scandinavia, the Middle East, the Caribbean and other parts of the world

Logistics Commission

Julius Okara - Convenor

KSF Coordinator Secretary
 Wahu Kaara
 Oduor Ong'wen
 Njoki Njehu
 Edward Oyugi
 H.W. Cllr. Dick Wathika
 PS, Ministry of Planning
 Commissioner of Police
 PS, Ministry of Foreign Affairs
 Principal Immigration Officer
 Kiama Kaara
 Emily Ondeje
 1 rep. Uganda Social Forum
 1 rep. Tanzania Social Forum
 1 rep. Somali Social Forum
 1 rep. Ethiopia Social Forum

Social Mobilisation Commission

Wahu Kaara -Convenor

KSF Coordinator Secretary

Sophia Abdi
Mwambi Mwasaru
Betty Okero
Mwandawiro Mghanga
Ngang'a Thiong'o
Njuguna Mutahi
Peter Kiama
Catherine Gatundu
Wafula Buke
Steven Musau
Humphrey Kisioh
Otieno Ombok
Ndolo Asasa
Orina Nyamwamu
Peter Muindi
Samson Ojiayo (or any other member of Bunge la Mwananchi/Hema la Katiba)
Abdulqadir Nassir
Joseph Obiero Pamba
Maina Mugo
Walter Mwania
Phylis Nduva
Abdilahi Abdi
Njoro M
Jennifer Koinante
1 rep from FEMNET
1 rep each from Somalia, Ethiopia, Uganda and Tanzania

Resources Commission

Oduor Ong'wen- Convenor

KSF Coordinator Secretary
Njuki Githethwa
3 reps of Funding NGO Partners
Edward Oyugi
Kiama Kaara
Steve Ouma
Njoki Njehu
Julius Okara
Rep. Ministry of Planning
Rep. ASF Council
1 rep each from Tanzania, Ethiopia, Uganda, Somalia

Methodology, Content and Programme Commission

Edward Oyugi-Convenor

KSF Coordinator Secretary
Wahu Kaara
Davinder Lamba
Muga Kolale
Zarina Patel
Joseph Ole Simel
1 rep of BEACON
1 rep of ACORD
1 rep of FEMNET
1 rep of CARITAS/ Ecumenical Faith Initiative
1 rep each from Tanzania, Ethiopia, Uganda, Somalia

Youth Social Forum Organising Commission

Kiama Kaara -Convenor

KSF Coordinator Secretary
Patrick Ochieng'
Boaz Waruku
Rep. of Youth Agenda
Kenya National Youth Movement
1 Rep. of Bunge la Mwananchi
1 rep of Young Muslims Association
1 rep. of YMCA
1 Rep of YWCA
5 reps of University students unions
3 reps of Colleges and Polytechnics
Rep. Ministry of Youth

Media and Publicity Commission

Zahid Rajan- Convenor

KSF Coordinator Secretary
Nicholas Otieno
Robert Soi
Atieno Ndomo
Christine Butegwa
P K Thumbi
Musa Gitahi
Grace Githaiga
Mike Otieno
Okoth Obado
Joyce Mulama
Juliana Atemi
Alberto Leny
Reps from Uganda, Tanzania, Somalia and Ethiopia

Culture Commission

Njuguna Mutahi (Convener)

KSF Coordinator (Secretary)

Ndungu Githuku

Sophie Ogutu

Anne Ngatia

Albert Wandago

Obat Masira

Mbogua Kaba

Tabu Osusa/Ketebul Productions

CHAPS Puppeteers

1 rep each from Ethiopia, Somalia, Tanzania and Uganda

Annex 15: Evaluation of WSF Nairobi 2007 Organizing Committee Meeting

COMPILATION of PARTICIPANTS COMMENTS on the Evaluation Form Regarding the Inaugural WSF Nairobi 2007 Organizing Committee Held at the Sportsview Hotel, Kasarani, Nairobi, Kenya from Saturday April 22nd to Sunday, April 23, 2006

*Prepared by Onyango Oloo, National Coordinator, Kenya Social Forum (April
24th, 2006)*

1.0. SUMMARY OF the April 22nd-23rd WSF NAIROBI 2007 Organizing Committee Meeting:

The primary purpose of the gathering was to formally launch the Organizing Committee and its affiliated Commissions and other structures that had been discussed, debated, modified, ratified and endorsed at three levels: the 15th March 2006 Eastern African meeting; the March 16th to 18th African Social Forum Council meeting and the International Council of the WSF meeting from March 19th to 22nd of March meeting- all three meetings held in Nairobi. The Kenya Social Forum (both the Secretariat and the Steering Committee) had taken on the responsibility of bottom-lining the inaugural WSF Nairobi 2007 Organizing Committee and therefore made all the logistical arrangements and prepared the programmatic materials. Invitations were sent out to Ethiopia, Somalia, Uganda

and Tanzania to send representatives to the gathering. Invitations were also sent out to a host of organizations and individuals who had been nominated to sit on the structures and/ or had participated/expressed interests in participating in the WSF 2007 process. The two day gathering had plenary as well as small group work sessions. There was a reception which was graced by the presence of an official from the Kenyan ministry of planning and national development. At the end of the gathering commissions had signed up members and specific timelines in which to perform assigned tasks. There were a couple of discussions from the Commission reports which gave rise to a number of issues that be pursued with the aim of speedy resolutions; A total of 80 people attended the gathering over the couple of days in which it took place- even though there were daily variations. Below we include responses from an evaluation of the conference itself. A full and detailed report will be made available once the various rapporteurs submit electronic versions of the Commission reports to the Secretariat.

2.0. THE QUESTIONS ASKED.....

*1. When I Came Here I
Expected...*

2. Instead I Found Out...

3. I Liked...

I Did Not Like...

*5. The Content of the Meeting
Was...*

*6. The food
accommodation
etc were in my
opinion...*

3.0. THE ANSWERS GIVEN:

1) When I came here I expected...

"To learn more about the WSF in Nairobi next year";
"A disorganized group with no ideas on how to organize an event of world class";
" A lot of relevant information";
"An organized focused technical planning East Africa meeting";
"To engage in a comprehensive planning for the WSF agenda";
"To attend a working meeting";
"A business meeting of six persons per country";
"Only committee members (few people)";
"Understand what is this giant called WSF and why Kenya is the host";
"A fixed approach towards planning for the WSF in Nairobi";
"To learn from others";
"To hear that resources are available to make our work move ahead";
"Planning process for WSF discussions";
"To understand the process of planning for WSF 2007 in Nairobi and how my participation can help in the success of the event";
"A process that will kick-start a concrete preparatory process towards WSF 2007";
"Planning to be made towards WSF 2007";
"To achieve my objectives in WSF";
"Result based planning looking at what was needed to make WSF a reality";
"Unity and Socialism among participants";
"Good Services";
"Having solid discussions and strategies to look to WSAF Nairobi 2007";
"To be accommodated";
"Honest, genuine and open dialogues to plan for 2007 in free hear(sic)";
"Different ways of doing things from the past";
"Excitement, energy, confusion";
"_"
"Know more about WSF";
"To Learn more about WSF";
"The leaders are fair and free to everybody";
"To see WSF broadened and inaugurated";
"To learn more about the WSF and my responsibility to contribute to its success in Kenya";
"To get the civilized people who are thinking on another alternative ways of changing the world";
"To learn more or get information re- WSF & know who is involved";
"Have a comprehensive discourse discussion on the way forward for WSF OC planning";

"To find representatives from Gov't, NGOs etc";
"To know the progress towards WSF and input on the same";
"_"
"A well articulated programme";

2) Instead, I Found Out...

"Retreat met my expectations";
"Still very fluid";
"_"
"There was much of the input and participation";
"The group was a mixed bag of diverse social groups";
"We have to tie some loose ends";
"_"
"That the peoples who, (some) are still working/thinking on the same euphoria which we are against";
"I am more enlightened now";
"The process has taken off properly and is getting more inclusive";
"Some of them are HOT tempare and hard to listen";
"_"
"I found on WSF";
"_"
"determination, excitement, energy, common purpose, some blind spots";
"Old patronage that stifled dialogue";
"People have still not fully appreciated the magnitude of what is ahead and are still exclusive, defensive, intolerant and dismissive";
"I was told no enough money to book hotel rooms";
"We can do it through a lot of efforts, commitment and seriousness fondly needed to build African image and the realities that we experience";
"Yes, Good";
"That there exist factions and turfs among the Organizing Committee";
"It was a consummation of rudimentary planning; overture to the WSF process; not a clearly facilitated and guided planning process";
"Yes, my objectives were achieved";
"I was not disappointed";
"The level of preparedness of Commissions to drive their sectors is questionable. Central coordination is likely to interpret into micro-management";
"That there is a lot that needs to be done and the participation of all groups &like minded organizations and individuals must be part of the process";
"Exactly that (planning process for WSF 2007 discussions)";
"There isn't clear info (regarding whether or not resources are available)";
"_"
"That there is more space for more input towards the planning for the world event";
"I found myself being a part of the giant called the WSF and understanding why Kenya is the host";
"A big group from the East African region (as opposed to my earlier expectation

that it was a committee composed of only a few people)";
"A big conference, making it difficult to discuss openly, transparently and with depth; There was a mix up between KSF activities and WSF Organizing Committee activities";
"A mini-workshop";
"Exactly that (engaging in a comprehensive planning for the WSF agenda) being done albeit with some deviations";
"(As opposed to a focused technical planning Eastern African meeting) a mixture of KSF issues jumbled with East African issues!";
" I think I generally got what I was looking for (relevant information)";
"That I was totally wrong (about it being a disorganized group with no ideas on how to organize an event of world class) and I now at this point can't wait to bite into the work waiting to be done as the ideas are present!";

3) I Liked...

"The preparatory work done before the retreat";
"The broad participation";
"The vision and ideology";
"Leadership esp. of the various sessions";
"The Gender balance was commendable";
"The Friendship";
"The discussions of the forum";
"The varied participation from Kenya. The general goodwill that prevailed amidst time and material constraint";
"Issues arising on the management of the KSF; and youth participation";
"The way the agenda was structured and materials provided before the meeting";
"Rooms";
"The process but the time was too short for Commission presenting their work and time also of doing their work";
"The food and beer and meeting new people";
"The commitment people have despite the attitude (of exclusivity, defensiveness, intolerance and dismissiveness);
"Outcomes despite of..";
"The spirit + the mood, the positive dynamics";
"_"
"Accommodation, food and tea";
"How presentations were made";
"Everyone to be social to others";
"Representativeness and broad participation; running the process through commissions";
"The advanced work the Secretariat has done";
"The way Commissioners presented their Action Plans; Contribution of Plenaries";
"The group discussions and consequent reporting";
"The composition and thrust of the meeting";
"The diverse representation esp. from non-traditional groups";
"The contributions from the participants";

“The candid and incisive contributions”;
“The thinking that has happened very well”;
“The friendly & open honest discussions from participants”;
“The openness of the discussions”;
“The spirit of openness in demanding involvement and ownership of the process”;
“Open debates, giving opportunity for many people to participate”;
“The build up process to the WSF; appropriate actors, vigilance exhibited by everybody, Oduor, Davinder, Salma, Oyugi, Kaara, Njoki, Stewart were good resource people to have in the meeting”;
“Some of the discussions; the working groups which achieved a lot”;
“The work and method used in group/commission planning”;
“How people were given an opportunity of owning the process”;
“The way people were putting forward diverse opinions and approaches towards the whole WSF idea”;
“How members participated during the meeting”;
“The way the Youth asserted themselves to take charge of their commission”;
“Participatory process”;
“The idea of the Commissions for different thematic areas to facilitate the principle of inclusivity”;
“The level of inclusivity of formal and informal institutions”;

4) I Did NOT Like...

“The very loud music at night...did not sleep till early morning and was groggy for most of Sunday”;
“I am not sure what I did not like. All way OK”;
“The defensive nature of some responses from KSF leaders; the way sensitive but critical issues were dodged”;
“The way some commissions are”;
“The unstructured way some debates went overboard”;
“Attitudes of Know-It- All and defensiveness; All opinions have to be respected as no one person owns the process”;
“Some of the participants who came with individual and organizational baggages”;
“The attitude of the organizers and the way the meeting was run by some dictatorial chairs”;
“the queuing for meals and marathon meetings”;
“The inlock discussions; boredom”;
“Small dining tables”;
“ The fact that there was no Women’s Commission”;
“Mode of participating”;
“Liked all except # of female participants/Commission rapporteurs”;
“None”;
“Flaring emotions and tempers from such an organization”;
“Process seemed rushed. There were many interruptions from local members”;

poor representation of the region in many plans”;
“Attitude from some of those who have been in the process longer & feared new ideas”;
“Too much managed discussion; not open enough; not enough time”;
“The room was small for the number who participated”;
“Using of much English than Kiswahili”;
“The management of the numerous leadership in the WSF planning process”;
 “_ “
“The composition of the Commissions where persons belong to various commissions while other members...(sic)”;
“That the Secretariat failed to provide a copy of the folders due to shortage”;
“Poor organization”;
“Little time given for debate & reflection on matters arising”;
“Confrontation in the meeting”;
“A sense of monopoly of actors and interests”;
“Personal attacks; defensive attitudes”;
“Generalization of issues and taking some issues personal”;
“The ringing mobile phones; The Us vs. Them finger pointing”;
“More background materials should have been provided”;
“The way some people asked the quiz as if they are not part and parcel in the forum”;
“ The Committee consist of mostly Nairobi people. Who will mobilize the regions and the rural areas?”;
“ The way the reception was organized”;
“Leaders who cannot listen to the people”;
“ The way some KSF members handled their colleagues”;
“The tables and chairs”;
 “_ “

5) The Content of the Meeting was...

“Relevant”;
“Well planned and structured”;
“The great leadership resulted in great achievements and concrete results”;
“ Well represented”;
“Appropriate and timely to air out complexities and confusion”;
“Well covered, but more time on every issue/theme should have been allocated”;
“Appropriate for the nature of the meeting. Not too long & not too short-just right”;
“Poorly organized”;
“Substantial”;
“Good. The challenge was that we were too many to cover the issues adequately”;

"Rich and included all aspects that are needed to bringing success to WSF";
"Good for a first meeting. Good progress was made in laying the groundwork for Commission work";
"Meaningful";
"Dealt with sufficiently in my view";
"Exhaustive but not conclusive; tried to include all essential aspects but failed to facilitate their deliberations conclusively";
"Very captivating and comprehensive";
"OK/Good to the objective";
"Quite good";
"OK and detailed although worrying as WSF and ASF processes have not been well understood";
"Inadequate as most work was yet to be completed by the Commissions; there was not enough time to dig deeply";
"_ "
"Confusing in many respects such that a number of items had to be amended; likewise it was too serious and loaded to have been fairly and thoroughly dealt with; in most cases a lot was not resolved";
"Relevant and informative";
"Very informative and interesting to say the least";
"Relevant, but was heavy, given that this is happening in Kenya for the first time";
"Very organized and participatory";
"Fairly achievable and hope the participants performed to their best";
"Another Kenya, Another world is possible";
"Informative and educative";
"Significant + positive";
"Relevant";
"Detailed and informative on what KSF/WSF is";
"Just Right";
"OK and achievable";
"Good";
" Too much- so much information within a short time; but the content was relevant & appropriate for a first meeting";
"Good and well-thought out";
"Good and informative";
"So Good and I'll like it";
"World Social Forum 2007 to be held in Kenya";
"Negociate and Social about WSF";
"Appropriate and timely to air out complexities and confusion";

6) The Food, Accommodation Etc were, in My Opinion ...

"No major problems except for the LOUD music";
"Good";
"Good but venue is difficult to access";

"Very good; the meeting hall was too small; there was loud music playing";
"Okay";
"Okay";
"Good";
"Fairly Okay";
"They were all Okey";
"The food fairly made but the quality needs to be improved on";
"Food was OK";
"They were very good";
"N/A";
"Food-OK";
"Good";
"Excellent";
"Excellent";
"Quite OK, although food options were limited and monotonous";
"Very Good";
"Standard";
"The food was fine";
"_"
"Adequate";
"Excellent";
"Has to do with the hotel thus far good";
"Perfect!"
"Excellent"
"Thank you for trying to accommodate all of us";
"_"
"Food very okey; accommodation is Good";
"Good";
"Good";
"Food was delicious";
"SATISFACTORY"
"Very good; a positive environment";
"Only food satisfactory";
"V. Good";
"Okay";

7) In Preparing for This Conference I Found the Organizers...

"Were thorough and clear on the objectives to be met. Using democracy effectively was impressive";
"Were good, well organized";
"_"
"Were well prepared in terms of content and participation";
" A bit stiff-necked and inflexible on allowing more people to look into their affairs as they are even afraid of volunteers in their office! What are they hiding?!";
"Had not clearly indicated earlier the purpose of the meeting and what one had to prepare";

"Tried";
"Were efficient and effective";
"Did a good job";
"Prepared decision making tools in advance";
"Were focused";
"Were approachable, flexible and responsive";
"Had good ideas but lacked team work a bit";
"Not good in speaking I expect they will change";
"Sent documents late; some logistical matters were addressed at the last minute";
"Were committed to the cause";
"Were doing things in good faith";
"Are getting more inclusive and broadening ownership";
"Had done a lot and needed to be supported; organizers to focus more on people-centred build up activities to popularize WSF Nairobi 2007";
"_";
"Are depending more on inputs from the diverse interests and sectors which is fairly representative, participatory and democratic";
"_";
"Consultation materials should be given earlier";
"Better organization of process and working team";
"Were inclusive & open to those interested in joining the Committee";
"_";
"Did reach out to a large number of people";
"Were good, were organized";
"_";
"Did not cater for transport for non-residents";
"Communicated well, organized well";
"Had enough details for the participants; very good";
"Were abreast with the issues and content";
"Were fairly good and democratic";
"Could not map out clearly the representation";
"Failed to work on how people will travel from their places";
"_";
"Were well equipped with substantial information and content";
"Were well prepared and carried participants, even those involved in the WSF along";

8) Here is What I Would Do Differently...

"Within the time available can't think of anything viable. I wish I could have squeezed in a swim and sauna but that's my wishful thinking!";
"Commit myself towards the path or the contours of another world";
"Communication super- decentralize decision making";
"working/discussing at the outer space and involving the grass roots people in

the discussions regarding the commission so that we can meet o time”;
“Pass on the message on WSF with more clarity”;
“Get a longer time three days to enable a spacious democratic working environment”;
“Better ‘team’ and relationship building”;
“Plan on meeting in the city for those not residing”;
“To organize and mobilize others for future”;
“Improve on logistics”;
“would have flagged the invitation on a sectoral representation”;
“Allocate more time for Commissions. This was the most critical part of the conference and its output will determine the success or failure of the whole preparatory process and the final event”;
“Have more small groups, many people seemed to be dozing off; protocol ground rules-mobile phones”;
“Do a matrix for the Commissions to fill to give a bird’s eye view for the deliberations”;
“I would have limited the number of people in the Commissions to the participants in the forum yesterday and today”;
“Better communication which has details”;
“Quality participation”;
“include other countries more at all levels in all ways”;
“Try to manage the leadership of the diverse organs for the planning of the WSF Nairobi 2007”;
“I will involve others to make the process inclusive”;
“The process of the organizing needs to be opened up so that it is not seen as being owned by a few/an organization”;
“Get provincial or regional focal points as reps in Organizing Committee; you would have invited City Hall, potential donors and solidarity groups for the reception”;
“ I would like the tables and chairs to be good”;
“ To work in thematic areas and sub-commissions”;
“Make planning meetings manageable size; handle country matters in a KSF forum, just like other countries have to do”;
“Is to be best in listening than in talking”;
“get the different organizing camps work together”;
“limit the number of participants to the meetings for 1 on the organization (20-25);
“ I would confirm who is present before releasing Commissions to meet independently”;
“Treat participants with respect; accept criticism; open up the platform and localize the agenda and event”;
“ I understand the process better, so I’ll come better prepared; we need a theme that focuses on ‘frica’s Struggles and Alternatives”;
“The Organizing Committee should have regional representation for the purpose of mobilization”;
“Attend full time; please give adequate notice”;
“Assign tasks before hand to individuals with clear indicators of progress”;
“Enough folders; water bottles; more sub-committees to be formed for easier management of the conference issues”;
“ Provide guidelines for ceilings on Commission budgets and more time for

discussing the same”;

-END-